



CELLspace

SPACE RENTAL FORM

CELLspace
 2050 Bryant St.
 San Francisco, CA 94110
 (415) 648-7562 FAX (415) 285-2809
events@cellspace.org

For meetings, rehearsals, photo shoots, art making, etc.
 (Times not available for booking are Thur. to Sun. after 5pm)

Today's Date:		Group Name:	
Contact Name:		Phone:	E-mail:
Address:			
Briefly describe your group:			
How will you be using the space?			
Area	Rate	Items available for use	Dimensions
1. Kitchen	\$25/hr	Available for classes (up to 10 people)	14' X 10'
2. The Classroom	\$15/hr	Chairs & couches, desks, great for meetings or small gatherings (up to 10 people)	40' X 16'
3. Main Space	\$25/hr	Boombbox, privacy curtains, couches, wall mirrors, dance floor (up to 49 people)	32' X 52'
4. Crafts Loft	\$15/hr	A work space where you can paint, craft, assemble, etc. (up to 8 people)	40' X 20'
<i>Info for you:</i> Winter months are cold and summers are hot! Dress accordingly. You are responsible for clearing & arranging the space to meet your needs – DIY!			
Dates and times you are interested in:	1	2	3
	Use other side for additional days...		
Please check with Office Coordinator for availability.	Is this ongoing? If so, for how long?		
Note: CELLspace is <u>never</u> completely silent! In fact, it can get pretty noisy at times. Please let us know if you need to make special arrangements for rare and unusual "Quiet Time".			
What are your noise requirements?		Will your sound levels affect others in the space? How?	

Any additional info may be attached • Please return this form to the Office Coordinator • We look forward to working with you

CONTRACT OFFICE USE ONLY VALID WITH CELLspace REPRESENTATIVE SIGNATURE Only!						
Space rented:	# hours	\$ Rate - hr	Member? Yes No	%	Technician Required: \$10 X ___hrs +(\$25)=___	Total fee:
Deposit paid? Yes No	Cash \$	Check #	Balance Due: \$	Ongoing: (Postdated checks) #’s		

The renter is responsible for any broken or damaged items used during their space rental/rehearsal. The renter assumes all risks of injury to their person and/or property that may be sustained in CELLspace. The renter will be responsible for cleaning the space at the end of their booked time, and will have to be finished and out of the booked area before the end time stated above.

I have read the information provided above, and agree that this contract is correct and binding

X

CELLspace Representative

X

Space / Rehearsal User

Thank you!